MICHIGAN



PIPELINE SAFETY TRAINING



PROGRAM GUIDE

Overview Pipeline Safety Excavation Best Practices Checklist Signs Of A Pipeline Release What To Do If A Leak Occurs Pipeline Emergency Common Ground Alliance Best Practices Pipelines In Our Community Damage Prevention Programs Pipeline Damage Reporting Law



EMERGENCY CONTACT LIST

COMPANY

EMERGENCY NUMBER

Bluewater Gas Storage, LLC	1_877_427_2583
BP Pipelines (North America), Inc.	
Buckeye Partners, L.P.	
CITGO Petroleum Corporation	
DCP Operating Company, LP	
or	
DTE Gas Company	
DTM Gas Storage Company	
DTM Michigan Lateral Company	
Enbridge (US), Inc.	
Energy Transfer Liquids	
Holland Board of Public Works	
Kinder Morgan Utopia, LLC	
Lambda Energy Gathering LLC / Lambda Gathering LLC	1-877-258-3219
Michigan Gas Utilities	
Mid-Valley Pipeline	1-800-753-5531
Midland Cogeneration Venture	1-877-246-5100
NEXUS Gas Transmission, LLC (Operated by Enbridge)	1-855-329-1781
NGL Supply Terminal Company, LLC	
Northern Natural Gas	1-888-367-6671
NOVA Chemicals Corporation	1-800-278-0584
Panhandle Eastern Pipe Line	1-800-225-3913
Pembina Cochin LLC	
Plains Pipeline, L.P.	1-800-708-5071
Rover Pipeline	
Semco Energy Gas Company	
Sunoco Pipeline L.P. (NGL)	
Sunoco Pipeline L.P. (Refined Products)	
Upper Michigan Energy Resources Corp. (Menominee County)	
Upper Michigan Energy Resources Corp. (Dickinson & Iron County)	
VCP Michigan, LLC	
Vector Pipeline	
Wolverine Pipe Line Company	
Xcel Energy	1-800-895-2999

Note: The above numbers are for emergency situations.

Additional pipeline operators may exist in your area. Visit the National Pipeline Mapping System at www.npms.phmsa.dot.gov for companies not listed above.

ONE-CALL SYSTEM	PHONE NUMBER
MISS DIG System, Inc	1-800-482-7171
National One-Call Referral Number	1-888-258-0808
National One-Call Dialing Number	811

Overview	2
Pipeline Safety	3
Excavation Best Practices Jobsite Checklist	13
Signs Of A Pipeline Release / What To Do If A Leak Occurs / Pipeline Emergency	14
Common Ground Alliance Best Practices / Pipelines In Our Community	15
Damage Prevention Programs / Pipeline Markers / Call Before You Dig / OSHA General Duty Clause	16
Product Characteristics	17
Pipeline Damage Reporting Law / Websites	18
Operator Information	19
About Paradigm	20

Pipeline Purpose and Reliability

- Critical national infrastructure
- · Over 2.7 million miles of pipeline provide 65% of our nation's energy
- 20 million barrels of liquid product used daily
- · 21 trillion cubic feet of natural gas used annually

Safety Initiatives

- Pipeline location
 - [°] Existing right-of-way (ROW)
- ROW encroachment prevention
 [°] No permanent structures, trees or deeply rooted plants
- Hazard awareness and prevention methods
- Pipeline maintenance activities
 - ° Cleaning and inspection of pipeline system

Leak Recognition and Response

- · Sight, sound, smell indicators vary depending on product
- Diesel engines fluctuating RPMs
- · Black, dark brown or clear liquids/dirt blowing into air/peculiar odors/dead insects around gas line/dead vegetation
- Rainbow sheen on the water/mud or water bubbling up/frozen area on ground/frozen area around gas meter
- · Any sign, gut feeling or hunch should be respected and taken seriously
- Take appropriate safety actions ASAP

High Consequence Area (HCA) Regulation

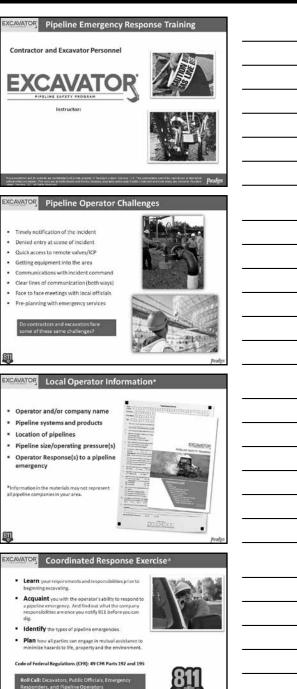
- Defined by pipeline regulations 192 and 195
- · Requires specialized communication and planning between responders and pipeline/gas personnel
- · May necessitate detailed information from local response agencies to identify HCAs in area

One-Call

- · One-Call centers are not responsible for marking lines
- · Each state has different One-Call laws. Familiarize yourself with the state you are working in
- · Not all states require facility owners to be members of a One-Call
- · You may have to contact some facility owners on your own if they are not One-Call members
- · In some states, homeowners must call before they dig just like professional excavators



Know what's **below. Call** before you dig.



























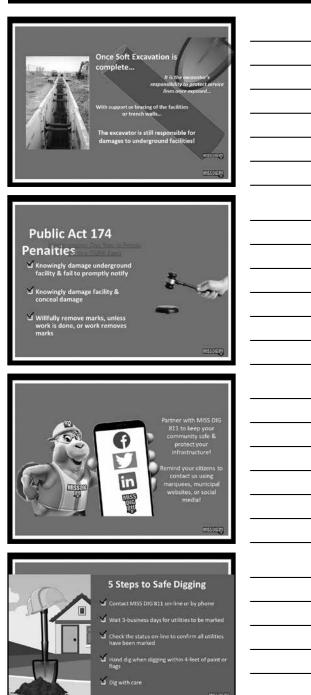
 One or more facilities show "HAS NOT RESPONDED" os status in Positive Response
 Presence of facility is indicated.

Visible evidence of a facility, but no marks are visible

<image>



Program content and slides subject to change



MISSDIG81





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811

811

EXCAVATOR Dredging Operations

If your company conducts dredging operations, shoreline stabilization or pile driving activities, please be aware of the following:

- Underground hazardous liquids and natural gas pipelines do traverse lakes and navigable waterways
- 811 requirements to submit a one-call ticket prior operations commencing, to include a sub-aqueous ticket option
- Identify all pipeline warning markers near the shorelines where you will be working
- Contact the pipeline company as part of your preplanning before work begins

EXCAVATOR Logging Operator Responsibilities

- Notify pipeline company before work begins
 No skidding of logs on right of
- way • Crossing of pipeline must be approved
- Drop cut trees away from pipeline
- Do not remove existing cover
 Restore right of way



EXCAVATOR Integrity Management

Pipeline companies are required to have Integrity Management programs to insure safe and efficient operations:

- Internal and external cleaning and inspection, of the pipeline and affected areas
- · Rights-of-Way and valves
- Supervisory Control and Data Acquisition (SCADA) Identification of High Consequence Areas (HCA)
- Aerial Rights of Way Patrols
- Public Awareness Outreach to stakeholders
- Participation as a member of 811
- Operator Qualification (OQ) Training
- Local Distribution Company (LDC)
 - Meter Testing
 - Leak Surveys
- May also be utilized on transmission pipelines 811

EXCAVATOR Product Characteristics

Hazardous Liquids

- ER Guide 128 (Pages 192-193)* Crude oil, jet fuel, gasoline and other refined
- products Liquid in and liquid out of the pipeline

Highly Volatile Liquids

- ER Guide 115 (Pages 166-167)*
- Propane, Butane, Ethane and natural gas liquids
 Liquid in and vapor out of the pipeline

Natural Gas

- ER Guide 115 (Pages 166-167)*
- Gas in and gas out of the pipeline Odorant Mercaptan added where required

ese ER Guides and page numbers come from the 2020 version of the Emergency Response Guidebook

811

EXCAVATOR Above Ground Storage Tanks

Considerations when responding to tank farms/ terminals

Work with your local operator to:

- Develop an effective response plan Identify products and hazards
- Determine evacuation radius

se recommendations: Re

- Cool tank(s) or nearby containers by flooding with water
- Use unmanned hose holders/mo
- Do not direct water at safety devices or icing ayor
- Let product burn, even after air supply line/system is closed
- Beware of the potential for Boiling Liquid Expanding Vapor Explosion (BLEVE)

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811

- Caution
- · Be aware, not all natural gas leaks are from excavation; unintended leaks from stoves, water, heaters, furnaces, etc. can occur
- When called out on natural gas leak events, use combustible gas indicators
- Mercaptan can be stripped as it travels through soil
- Frost heaves, breaking pipes
- Gas meter breaks due to snow buildup from melting snow falling from roofs

Excess flow valve meter tags

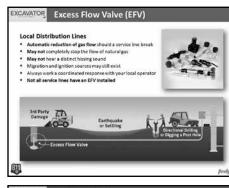
Identification tags [192.381(c)] The presence of an excess flow valve on the service lines must be marked with an identification tag. The identification tag will typically be located at the top of the service riser below the meter stop valve

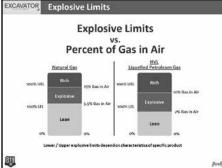






EXCAVATOR





EXCAVATOR Farm Taps

- Mainly in rural areas, some natural gas pipeline companies may have facilities commonly referred to as "farm tap"
- These natural gas settings are made up of valves, pipes, regulators, relief valves and a meter. It may be located near the home or within the general vicinity
- · To report the smell of gas near a farm tap, call 911 and the local gas distribution company from a safe distance
- The lines after a farm tap or residential meter are PRIVATE LINES. Be mindful of these.

811





Parade

0.

EXCAVATOR RESPONSIBILITIES:

- Call Before You Dig It's the Law!
- Wait the required time for the markings! (state specific time – check your local One Call Law)
- Tolerance Zones May vary by state and/or company!
- Respect the marks!
- Dig with care!

RISK CONSIDERATIONS

- Type/volume/pressure/location/geography of product
- Environmental factors wind, fog, temperature, humidity
- Sight, sound, smell indicators vary depending on product
- Black, dark brown or clear liquids/dirt blowing into air/peculiar odors/dead insects around gas line/ dead vegetation
- Rainbow sheen on the water/mud or water bubbling up/frozen area on ground/frozen area around gas meter
- Other utility emergencies

PIPELINE MARKERS

The U.S. Department of Transportation (DOT) requires the use of signs to indicate the location of underground pipelines. Markers like these are located on road, railroad, and navigable waterway crossings. Markers are also posted along the pipeline right-of-way. Markers may not be located directly over the pipeline it marks.

The markers display:

- □ The product transported
- The name of the pipeline operator
- The operator's emergency number

WARNING Droduet ments Company Company Company Company Company

- White Lining (Pre-marking)
- One Call Facility Request
- One Call Access
- Locate Reference Number
- Separate Locate Request
- Pre-excavation Meeting
- Facility Relocations
- One Call Reference Number at Site
- Contact Names and Numbers
- Positive Response
- Facility Owner/Operator Failure to Respond
- Locate Verification
- Work Site Review with Company Personnel
- Documentation of Marks
- Facility Avoidance
- Marking Preservation
- Excavation Observer
- Excavation Tolerance Zone
- Excavation within the Tolerance Zone
- Vacuum Excavation
- Mismarked Facilities
- Exposed Facility Protection
- Locate Request Updates
- Facility Damage Notification
- Notification of Emergency Personnel
- Emergency Coordination with Adjacent Facilities
- Emergency Excavation
- Backfilling
- As-built Documentation
- Trenchless Excavation
- No Charge for Providing Underground Facility Locations
- Federal and State Regulations



Signs Of A Pipeline Release

SIGHT*

- Liquid on the ground
- Rainbow sheen on water
- Dead vegetation in an otherwise
 green area
- Dirt blowing into the air
- White vapor cloud
- Frozen area on ground

*Signs vary based upon product

SMELL

- Odors such as gas or oil
 - Natural gas is colorless and odorless • Unless Mercaptan has been added (rotten egg odor)

OTHER - NEAR PIPELINE OPERATIONS

- Burning eyes, nose or throat
- Nausea

What To Do If A Leak Occurs

- · Evacuate immediately upwind
- · Eliminate ignition sources
- Advise others to stay away
- CALL 911 and the pipeline company number on warning marker
 - Call collect if necessary
- Make calls from safe distance not "hot zone"
- Give details to pipeline operator:
 - Your name
 - Your phone number
 - Leak location
 - Product activity
 - Extent of damage
- · DO NOT drive into leak or vapor cloud
- · DO NOT make contact with liquid or vapor
- DO NOT operate pipeline valves (unless directed by pipeline operator):
 - · Valve may be automatically shut by control center
 - Valve may have integrated shut-down device
 - Valve may be operated by qualified pipeline
 - personnel only, unless specified otherwise

- Ignition sources may vary a partial list includes:
 - Static electricity
 - Metal-to-metal contact
 - Pilot lights
 - · Matches/smoking
 - · Sparks from telephone
 - Electric switches
 - Electric motors
 - Overhead wires
 - Internal combustion engines
 - Garage door openers
 - Firearms
 - · Photo equipment
 - · Remote car alarms/door locks
 - · High torque starters diesel engines
 - Communication devices

Pipeline Emergency

Call Gas Control Or Pipeline Control Center Use Pipeline Emergency Response Planning Information Manual for contact information

Phone number on warning markers Use state One-Call System, if applicable

Control Center Needs To Know

Your name & title in your organization Call back phone number – primary, alternate Establish a meeting place Be very specific on the location (*use GPS*) Provide City, County and State

Injuries, Deaths, Or Property Damage

Have any known injuries occurred? Have any known deaths occurred? Has any severe property damage occurred?

Traffic & Crowd Control

Secure leak site for reasonable distance Work with company to determine safety zone No traffic allowed through any hot zone Move sightseers and media away Eliminate ignition sources

<u>Fire</u>

Is the leak area on fire? Has anything else caught on fire besides the leak?

Evacuations

Primary responsibility of emergency agency Consult with pipeline/gas company

Fire Management

Natural Gas – DO NOT put out until supply stopped Liquid Petroleum – water is NOT recommended; foam IS recommended Use dry chemical, vaporizing liquids, carbon dioxide

Ignition Sources

Static electricity (nylon windbreaker) Metal-to-metal contact Pilot lights, matches & smoking, sparks from phone Electric switches & motors Overhead wires Internal combustion engines Garage door openers, car alarms & door locks Firearms Photo equipment High torque starters – diesel engines Communication devices – not intrinsically safe

- SOUND
- A hissing or roaring sound

Common Ground Alliance Best Practices

In 1999, the Department of Transportation sponsored the Common Ground Study. The purpose of the Common Ground Study was to identify and validate existing best practices performed in connection with preventing damage to underground facilities. The collected best practices are intended to be shared among stakeholders involved with and dependent upon the safe and reliable operation, maintenance, construction, and protection of underground facilities. The best practices contain validated experiences gained that can be further examined and evaluated for possible consideration and incorporation into state and private stakeholder underground facility damage prevention programs.

The current Best Practices Field Manual is divided into nine chapters that provide a collection of current damage prevention best practices. The nine chapters include:

- 1. Planning & Design Best Practices
- 2. One Call Center Best Practices
- 3. Location & Marking Best Practices
- 4. Excavation Best Practices
- 5. Mapping Best Practices
- 6. Compliance Best Practices
- 7. Public Education Best Practices
- 8. Reporting & Evaluation Best Practices
- 9. Miscellaneous Practices

To view the latest version of the Best Practices please visit www.commongroundalliance.com



Pipelines In Our Community

According to National Transportation Safety Board statistics pipelines are the safest and most efficient means of transporting natural gas and petroleum products, which are used to supply roughly two-thirds of the energy we use. These pipelines transport trillions of cubic feet of natural gas and hundreds of billions of ton/miles of liquid petroleum products in the United States each year.

This system is comprised of three types of pipelines: transmission, distribution and gathering. The approximately 519,000 miles of transmission pipeline* transport products, including natural gas and petroleum products, across the country and to storage facilities. Compressor stations and pumping stations are located along transmission and gathering pipeline routes and help push these products through the line.

Approximately 2.2 million miles of distribution pipeline* is used to deliver natural gas to most homes and businesses through underground main and utility service lines. Onshore gathering lines are pipelines that transport gas from a current production operation facility to a transmission line or main. Production operations are piping and equipment used in production and preparation for transportation or delivery of hydrocarbon gas and/or liquids.



Call before you dig.

*mileage according to the Pipeline Hazardous Materials Safety Administration (PHMSA).

Training Center

Supplemental training available for agencies and personnel that are unable to attend:

- · Train as your schedule allows
- Download resources including pipeline operator specific information
- Sponsoring pipeline operator contact information
 Product(s) transported
- Receive Certificate of Completion

Visit https://trainingcenter.pdigm.com/ to register for training



Pursuant to 49 CFR Parts 192.614 (c)(2)(i) and 195.442 (c)(2)(i) pipeline operators must communicate their Damage Prevention Program's "existence and purpose" to the public in the vicinity of the pipeline and persons who normally engage in excavation activities in the area in which the pipeline is located.

State and federally regulated pipeline companies maintain Damage Prevention Programs. The purpose of which is to prevent damage to pipelines and facilities from excavation activities, such as digging, trenching, blasting, boring, tunneling, backfilling, or by any other digging activity.

Pipeline Markers

The U.S. Department of Transportation (DOT) requires the use of signs to indicate the location of underground pipelines. Markers like these are located on road, railroad, and navigable waterway crossings. Markers are also posted along the pipeline right-of-way.

The markers display:

- · The material transported
- The name of the pipeline operator
- · The operator's emergency number

MARKER INFORMATION

- · Indicates area of pipeline operations
- · May have multiple markers in single right-of-way
- May have multiple pipelines in single right-of-way
- DOES NOT show exact location
- DOES NOT indicate depth (never assume pipeline depth)

Know what's **below**,

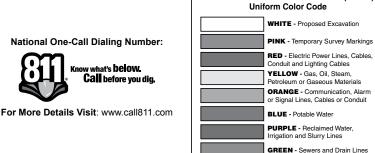
DOES NOT indicate pipeline pressure



Call Before You Dig

Statistics indicate that damage from excavation related activities is a leading cause of pipeline accidents. If you are a homeowner, farmer, excavator, or developer, we need your help in preventing pipeline emergencies.

- 1. Call your state's One-Call center before excavation begins regulatory mandate as state law requires.
- 2. Wait the required amount of time.
- 3. A trained technician will mark the location of the pipeline and other utilities (private lines are not marked).
- 4. Respect the marks.
- 5. Dig with care.



American Public Works Association (APWA)

OSHA General Duty Clause

Section 5(a)(1) of the Occupational Safety and Health Act (OSHA) of 1970, employers are required to provide their employees with a place of employment that "is free from recognizable hazards that are causing or likely to cause death or serious harm to employees."

https://www.osha.gov/laws-regs/oshact/section5-duties

Product Characteristics

PRODUCT		LEAK TYPE	VAPORS
[SUCH AS: E PROPANE, E	ETHANE, E, AND NATURAL	Gas	Initially heavier than air, spread along ground and may travel to source of ignition and flash back. Product is colorless, tasteless and odorless.
HEALTH HAZARDS	may cause dizzines	s or asphyxia h gas or lique	rks or flames and will form explosive mixtures with air. Vapors tion without warning and may be toxic if inhaled at high concen- fied gas may cause burns, severe injury and/or frostbite. Fire c gases.

PRODUCT LEAK TYPE VAPORS								
NATURAL GAS Gas Lighter than air and will generally rise and dissipate. May gather in a confined space and travel to a source of ignition.								
HEALTH HAZARDS	Will be easily ignited may cause dizzines trations. Contact wit	l by heat, spa s or asphyxia h gas or lique	rks or flames and will form explosive mixtures with air. Vapors tion without warning and may be toxic if inhaled at high concen- fied gas may cause burns, severe injury and/or frostbite.					

PRODUCT		LEAK TYPE	VAPORS
AS: CRUDE FUEL, JET F AND OTHER	UEL, GASOLINE, REFINED	Liquid	Initially heavier than air and spread along ground and collect in low or confined areas. Vapors may travel to source of igni- tion and flash back. Explosion hazards indoors, outdoors or in sewers.
HEALTH HAZARDS	Inhalation or contac corrosive and/or to or dilution water ma	t with materia tic gases. Vap ty cause pollu	al may irritate or burn skin and eyes. Fire may produce irritating, oors may cause dizziness or suffocation. Runoff from fire control ition.

Pipeline Damage Reporting Law As Of 2007

H.R. 2958 Emergency Alert Requirements

Any person, including a government employee or contractor, who while engaged in the demolition, excavation, tunneling, or construction in the vicinity of a pipeline facility;

- A. Becomes aware of damage to the pipeline facility that may endanger life or cause serious bodily harm or damage to property; or
- B. Damages the pipeline facility in a manner that may endanger life or cause serious bodily harm or damage to property, shall promptly report the damage to the operator of the facility and to other appropriate authorities.

Websites:

Call Before You Clear www.callbeforeyouclear.com

Common Ground Alliance www.commongroundalliance.com

Federal Office of Pipeline Safety www.phmsa.dot.gov

National One-Call Dialing Number: 811 www.call811.com

National Pipeline Mapping System

www.npms.phmsa.dot.gov

National Response Center https://www.epa.gov/emergency-response/national-response-center or 800-424-8802

Occupational Safety & Health Administration (OSHA)

www.osha.gov

Paradigm Liaison Services, LLC www.pdigm.com

United States Environmental Protection Agency (EPA)

www.epa.gov/cameo

Wireless Information System for Emergency Responders (WISER) https://wiser.nlm.nih.gov/



Register for access to Training Center Code: 2024EX



Operator Information

Operator Name(s) / Contact Information	Type(s) of Pipeline Systems Operating	Location within County	Pipe Size and Operating Pressure Range(s)	Average Emergency Response Time(s)

Paradigm is public awareness. We provide public awareness and damage prevention compliance services to assist with the regulatory requirements of 49 CFR 192 and 195, as well as API RP 1162. Since 2001, the oil and gas industry has worked with Paradigm to fulfill public education and community awareness requirements.

Our history of implementing public awareness programs and compliance services pre-dates API RP 1162. Most of the pipeline industry's large, mid-sized and small operators, as well as many local distribution companies utilize Paradigm's compliance services.

In serving our clients, Paradigm performs full-scope compliance programs from audience identification through effectiveness measurement. In addition, we offer consulting services for plan evaluation and continuous improvement. At the completion of each compliance program, we provide structured documentation which precisely records all elements of the program's implementation to assist with audits.

Paradigm leads the way in industry service. Pipeline operators and local distribution companies trust in Paradigm to implement their public awareness and damage prevention programs. Each year we:

- Distribute 25 million pipeline safety communications
- · Compile and analyze roughly 250,000 stakeholder response surveys
- Facilitate over 1,200 liaison programs
- Implement approximately 1,000 public awareness compliance programs
- · Provide audit support and assistance with over 50 public awareness audits

Contact Paradigm for more information regarding custom public awareness solutions.

Contact us:

Paradigm Liaison Services, LLC PO Box 9123 Wichita, KS 67277 (877) 477-1162 Fax: (888) 417-0818 www.pdigm.com







Utility Damage Prevention Notification Center

(Open 24/7, 365 days a year)

For additional information: MISS DIG 811 3212 Sjoquist Dr Gladstone, MI 49837 Email: education@missdig811.org

Services:

Michigan's utility notification system provides state-wide one-call coverage. In the event of a damaged line, please contact the facility owner/operator immediately.

www.missdig811.org

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MICHIGAN				Coverage	s	Clause	Membership	Permits Issued	Premarks	Response	Clause	eporting											ş	
MISS DIG 811: Call 811 Website: www.missdig811.org Hours: 24 hours, 7 days Advance Notice: 3 business days (excluding weekends and	FAX	Online	Mobile	Statewide Co	Civil Penalties	Emergency C	Mandatory M	Excavator Pe	≥	Positive Resp	~	Damage Rep	MDOT	Homeowner	Railroad	Agriculture	Depth	Marine Option	Damage	Design	Emergency	Overhead	Large Projects	Caution Zone
holidays) Marks Valid: 21 days or 180 days Law Link: htp://primis.phmsa.dot.gov/comm/DamagePreventionSummary.htm	N	Y	Y	Y	Y	Y	Y	N	N	Y	Y	Y	N	N	N	N	N	Y	Y	Y	Y	N	Y	48





1.877.477.1162 • mi.pipeline-awareness.com